Collaborative Institutional Training Initiative (CITI)

citiprogram.org

Georgia Institute of Technology
1. All Georgia Tech users—new and returning—should log in using Ga Tech Single Sign On (SSO)

Non-GT users (community members of the board, collaborators): See separate instructions on the Research Integrity Assurance webpage at www.researchintegrity.gatech.edu
2. If this screen appears, click CONTINUE. (Non-GT persons should follow the instructions on the previous slide!)
3. Returning Users: You will not see the profile screens (slides 2-6), if you already completed these fields. New Users: Enter your personal information on the following screens to establish a user profile.

If you have a GT email address, please enter it here.
4. All New Users: Continue building your CITI profile:
5. All New Users: You may elect to receive Continuing Education Unit (CEU) credits here. (All users may modify their profiles to receive CEUs).

Then select type of CEU credit:
6.

All New Users: Complete your personal profile. Note that Georgia Tech does not require that you enter your personal address here.

VERY IMPORTANT: Enter your GTID here so that your CITI completion can be linked to your Georgia Tech records in Banner. If you are a non-GT person, stop. See instructions for non-GT persons at http://researchintegrity.gatech.edu/about-irb/irb-required-training.

Once your profile is complete, you will be returned to the main CITI menu to begin completing courses.
7. All users, new and returning: Add a course:
Select Curriculum: “Human Subjects Research”

I WILL CONDUCT RESEARCH WITH HUMAN SUBJECTS. I will be working on a study that requires Institutional Review Board (IRB) oversight. My activities may include research with live human beings, with human tissue samples, with online or in-person surveys or questionnaires, with archival patient data derived from human beings, or other interactions.

VERTEBRATE ANIMAL USERS:

I WILL CONDUCT RESEARCH OR OTHER SCHOLARLY ACTIVITIES USING VERTEBRATE ANIMALS. I will be working on a study that requires Institutional Animal Care & Use Committee (IACUC) oversight. I will conduct research or teaching activities utilizing vertebrate animals or tissues derived from live vertebrate animals.

RESPONSIBLE CONDUCT OF RESEARCH:

I AM REQUIRED TO COMPLETE RESPONSIBLE CONDUCT OF RESEARCH (RCR) ONLINE TRAINING due to Georgia Tech’s institutional RCR policies or because I am funded by a grant/project which requires that I complete RCR training.
9. If you have not previously completed the basic modules, select “NO, I have NOT completed the Basic Course…”

If you just need the refresher course, required every 3 years, select “YES, I have completed the CITI Basic Course…”
10. Depending on your proposed research study, select either “Group 1: Biomedical Research Investigators and Key Personnel” or “Group 2: Social/Behavioral Research Investigators and Key Personnel”
11. If your work is funded by NIH, or is of a clinical nature, or involves medical devices, drugs, or biologics, select “Good Clinical Practice (GCP).”

If you will access Protected Health Information (PHI), which includes medical records, also select “CITI Health Information Privacy & Security (HIPS).”
12. After selecting courses, CITI will return you to the main page. Click on any course title to begin completing modules. You may stop at any time and return to the curriculum later.
13. Social/Behavioral Research Investigators and Key Personnel Modules

- Belmont Report & CITI Course Introduction
- Students in Research
- History & Ethical Principles
- Defining Research with Human Subjects
- The Federal Regulations
- Assessing Risk
- Informed Consent
- Privacy & Confidentiality
- Research with Children
- Research in Public Elementary & Secondary Schools
- International Research
- International Studies
- Internet-Based Research
- Research & HIPAA Privacy Protections
- Vulnerable Subjects – Research Involving Workers/Employees
- Conflicts of Interest in Research Involving Human Subjects
14. 
*CITI Health Information Privacy & Security (HIPS) Modules*

✓ Basics of Health Privacy
✓ Health Privacy Issues for Researchers
✓ Basics of Information Security, Part 1
✓ Basics of Information Security, Part 2
✓ Protecting Your Computer
15. Biomedical research Investigators and Key Personnel - Basic Course Modules

- Belmont Report & CITI Course Introduction
- History & Ethics of Human Subjects Research
- Basic Institutional Review Board Regulations & Review Process
- Informed Consent
- Social & Behavioral Research for Biomedical Researchers
- Records-Based Research
- Genetic Research in Human Populations
- Populations in Research Requiring Additional Considerations and/or Protections
- Vulnerable Subjects – Research Involving Children
- Vulnerable Subjects – Research Involving Pregnant Women, Human Fetuses, and Neonates
- International Studies
- FDA- Regulated Research
- Research and HIPAA Privacy Protections
- Vulnerable Subjects – Research Involving Workers/Employees
- Conflicts of Interest in Research Involving Human Subjects
- Avoiding Group Harms – U.S. Research Perspectives
- Stem Cell Research Oversight (Part 1)
Good Clinical Practice Modules

- The CITI Good Clinical Practice Course for Clinical Trials Involving Drugs & Devices
- Overview of New Drug Development
- Overview of ICH GCP
- ICH – Comparison between ICH GCP E6 and U.S. FDA Regulations
- Conducting Investigator-Initiated Studies According to FDA Regulations & GCP
- Investigator Obligations in FDA-Regulated Research
- Managing Investigational Agents According to GCP Requirements
- Overview of U.S. FDA Regulations for Medical Devices
- Informed Consent in Clinical Trials of Drugs, Biologics, Devices
- Detecting and Evaluating Adverse Events
- Reporting Serious Adverse Events
- Audits and Inspections of Clinical Trials
- Monitoring of Clinical Trials by Industry Sponsors
- Completing the CITI GCP Course
All done?

Congratulations!!

✓ Print your certificate of completion for your records.
✓ No need to provide a copy to Research Integrity Assurance.
✓ The Office of Research Integrity Assurance will receive notification from CITI.